

CACHE COUNTY COUNCIL

November 28, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Vice-Chair Barbara Tidwell, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Mark Hurd, Councilmember Kathryn Beus.

MEMEBERS EXCUSED:

STAFF PRESENT: David Benson, Rod Hammer, Dirk Anderson, Dianna Schaeffer, Bartt Nelson, Nathan Argyle, Brittany Kingston, Maggie McLnerney, Amy Adams, Terryl Warner, Chad Jensen, Scott Bodily, Taylor Sorensen

OTHER ATTENDANCE: Phil Marchant, JoAnn Bennett

Council Meeting

1. Call to Order 5:00p.m. – Council Chair David Erickson

2. Opening Remarks and Pledge of Allegiance – Councilmember David Erickson [0:03](#)

3. Review and Approval of Agenda APPROVED [2:12](#)

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Councilmember Sandi Goodlander. [2:16](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

4. Review and Approval of Minutes APPROVED [2:23](#)

Action: Motion made by Councilmember Kathryn Beus to approve the November 7, 2023 minutes; seconded by Councilmember Nolan Gunnell. [2:27](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

5. Report of the County Executive [2:46](#)

6. Items of Special Interest [3:11](#)

A. Report from Utah Department of Agriculture and Food – Jace Farnsworth

Jace Farnsworth Spoke to the Council. [3:28](#); Jace Farnsworth talked about what the conservations districts are doing. [4:01](#); Sandi Goodlander Asked Jace Farnsworth a question about the rural property grant for farmers who might want to apply to use towards water optimization and to inform him about the money with that grant and if he was aware of that grant. [9:11](#); Jace continued to talk to the council about what the conservation districts are working on. [10:00](#); Councilmember David Erickson Asked a question about FSA. [19:44](#); Jace Farnsworth answered Councilmember David Erickson's question. [19:53](#); Councilmember Sandi Goodlander asked about the new practices we do and if they will prevent a dustbowl. [20:19](#); Jace Farnsworth answered Councilmember Sandi Goodlander's question. [20:45](#);

7. Department or Committee Reports

8. Tax Relief [21:54](#)

A. Hardships

Dianna Schaeffer Spoke to the council about the tax hardship. [22:01](#);

Action: Motion made by Councilmember Nolan Gunnell to deny the incomplete tax relief application; seconded by Councilmember Sandi Goodlander. [24:14](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

9. Public Hearings [24:52](#)

A. Public hearing – Ordinance 2023-37 – Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions [24:57](#)

Stephen Nelson spoke to the council. [25:16](#); Councilmember Barbara Tidwell asked a question about the application. [30:14](#); Stephen Nelson answered Councilmember Barbara Tidwell's question. [30:24](#); Councilmember Barbara Tidwell asked a question about the list that is provided. [31:31](#); Stephen Nelson answered Councilmember Barbara Tidwell's Question. [31:47](#); Councilmember Nolan Gunnell asked a question about the difference between the developer and the land owner and the impact of the changes in this Ordinances. [56:13](#); Stephan Nelson answered Nolan Gunnells question. [56:47](#); Councilmember Nolan Gunnell asked a question about if this process would be affected if the development director were to go no vacation. [58:26](#); Stephen Nelson answered Councilmember Nolan Gunnell's the question. [58:36](#); Councilmember Nolan Gunnell asked some questions about a real-estate agent know that the lot can't be sold due to code and how we can monitor the plots being prepared for development or for sale. [59:02](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [59:25](#); Councilmember Nolan Gunnell asked a question about how the builder knows when they can start building. [59:57](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [1:00:15](#); Councilmember Nolan Gunnell asked a question about agricultural subdivisions and what they are called. [1:01:51](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [1:02:03](#); Councilmember Nolan Gunnell asked a question about the process between a builder and the land owner and the cost of the fees to split the agricultural land. [1:02:44](#); Stephan Nelson answered Councilmember Nolan Gunnell's question. [1:03:00](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to close public hearing; seconded by Councilmember Nolan Gunnell. [1:08:57](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Public hearing – Ordinance 2023-39 – Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council [1:10:07](#)

Micah Safsten spoke to the council. [1:10:25](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to close public hearing; seconded by Councilmember Barbara Tidwell. [1:11:55](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Public hearing – Ordinance 2023-40 – An Ordinance Entering into a Franchise Agreement with All West/ Utah. Inc. to Install Operate, and Maintain a Communication System with the County's Public Right of Ways [1:12:03](#)

Matt Philips spoke to the council about the updates with the Ordinance. [1:12:18](#)

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to close public hearing; seconded by Councilmember Karl Ward. [1:14:35](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Public hearing – Resolution 2023-18 – Adopting the 2024 Cache County Budget [1:14:48](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve public hearing; seconded by Councilmember Mark Hurd. [1:15:09](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

10. Pending Action [1:15:20](#)

A. Ordinance 2023-28 Graham Addition Rezone [1:15:22](#)

A request to rezone – 125 Acres located at 11432 North 2300 East, near Richmond, from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone. Planning commission recommended denial. **(Tabled until December 5, 2023 Meeting)**

Discussion:

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Resolution 2023-18 Adopting the 2024 Cache County Budget [1:15:37](#)

Discussion:

Action: Motion made by Councilmember Nolan Gunnell to approve amended Resolution 2023-18; seconded by Councilmember Sandi Goodlander. [1:16:56](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Resolution 2023-20 Opening the 2023 Budget [1:17:10](#)

Micah Safsten spoke to the council. [1:17:37](#); Brittany Kingston spoke to the council about the budgets. [1:18:25](#); Amy Adams spoke to the council about insurance. [1:21:02](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to approve Resolution 2023-20; seconded by Councilmember Barbara Tidwell. [1:24:36](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

11. Initial Proposals for Consideration of Action [1:25:21](#)

A. Ordinance 2023-37 Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions [1:25:25](#)

Stephen Nelson spoke to the council about Ordinance 2023-37. [1:26:14](#); Councilmembers put Ordinance on hold until next council meeting on December 5, 2023.

Discussion:

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Ordinance 2023-39 Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council [1:26:51](#)

Councilmember Karl Ward spoke to the council about the Attorney's salary and eliminates salary increase to the council members. [1:27:15](#); Councilmember Nolan Gunnell spoke to the council about the Attorney's salary. [1:28:48](#);

Councilmember David Erickson spoke to the council about the competition for council salaries. [1:29:01](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to illuminate any increase to any councilmembers salary and increase the Attorney's salary for Ordinance 2023-39; seconded by Councilmember Sandi Goodlander. [1:27:20](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

Action: Motion made by Councilmember Karl Ward to suspend the rules and approve amended Ordinance 2023-39; seconded by Councilmember Nolan Gunnell. [1:31:36](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Ordinance 2023-40 An Ordinance Entering into a Franchise Agreement with All West/Utah, Inc. to Install Operate, and Maintain a Communications System with the County's Public Right of Ways [1:37:10](#)

Councilmember Nolan Gunnell asked a question about this Ordinance. [1:37:25](#); Matt Philips spoke to the council and answered Councilmember Nolan Gunnells question. [1:37:36](#); Councilmember Nolan Gunnell asked a question about communication and utilities. [1:38:04](#); Matt Philips answered Councilmember Nolan Gunnells question. [1:38:15](#);

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to suspend the rules and approve Ordinance 2023-40; seconded by Councilmember Barbara Tidwell. [1:39:31](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Resolution 2023-24 A resolution Authorizing End of Year Bonuses for Cache County Employees [1:39:47](#)

Micah Safsten spoke to the council about end of year bonuses for county employees. [1:40:00](#); Councilmember Sandi Goodlander asked about if the bonuses. [1:41:23](#); Micah Safsten answered Councilmember Sandi Goodlander's question. [1:41:29](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to suspend the rules and approve Ordinance/Resolution; seconded by Councilmember Mark Hurd. [1:41:44](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

E. **Ordinance 2023-42** **An Ordinance Amending Sections 3.12.010 and 3.08.020 of the Cache County Code Regarding Public Improvements** [1:42:50](#)

Taylor Sorensen spoke to the council about county code for public improvements. [1:42:59](#);

Discussion:

Action: Motion made by Councilmember Mark Hurd to suspend the rules and adopt Ordinance 2023-42; seconded by Councilmember Barbara Tidwell and Kathryn Beus. [1:45:12](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

F. **Adopting the 2024 Cache County Council Meeting and County Offices Holiday Schedule** [1:45:34](#)

Councilmember David Erickson talked to the county about the cache county schedule and that it is subject to change in the future. [1:45:42](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to suspend the rules and adopt the Cache County Holiday schedule 2024; seconded by Councilmember Kathryn Beus. [1:45:52](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

G. **Approval of the 2023 Cache County Criminal Justice Coordinating Council Strategic Plan** [1:46:16](#)

Micah Safsten Spoke to the Council about the Criminal Justice Coordinating Council Plan and it is a state mandated organization. [1:46:27](#); Councilmember Nolan Gunnell asked a question about the referral centers and hospitals. [1:48:33](#);

Micah Safsten answered Council member Nolan Gunnells question. [1:48:55](#); Councilmember David Erickson spoke to the council about the program and that it is open to anyone who will benefit from the goals. [1:49:29](#);

Discussion:

Action: Motion made by Councilmember Kathryn Beus to approve the Cache County Justice Coordinating Council strategic plan; seconded by Councilmember Barbara Tidwell. [1:51:49](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

12. **Other Business** [1:52:09](#)

A. **Employee Christmas Dinner**

December 13, 2023 – Cache County Event Center

13. **Councilmember Reports** [1:52:26](#)

David Erickson –

Sandi Goodlander – There is new legislation about code blue and providing shelter to those who are homeless during the cold winter months. [1:52:48](#)

Karl Ward –

Barbara Tidwell – Board of directors meeting about UACC. They will be changing the board of directors this coming year. [1:54:13](#)

Kathryn Beus – Been on calls with Alex Buxton about the bond. In the process of refining documentation presentation for next step of the process. [1:55:02](#)

Nolan Gunnell –

Mark Hurd – Talked about budget committee meeting. [1:52:29](#)

14. **Executive Session – Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental Health of an individual** [2:03:47](#)

Action: Motion made by Councilmember Barbara Tidwell to move to executive session; seconded by Councilmember Sandi Goodlander. [2:03:49](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

15. **Close Executive Session (not recorded)**

Action: Motion made by Councilmember Kathryn Beus to close the executive session; seconded by Councilmember Nolan Gunnell.

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd

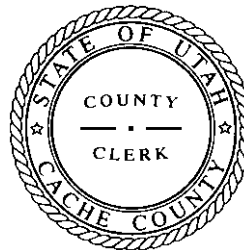
Nay: 0

Absent: 1 Karl Ward

Adjourn: 9:00 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: David Benson, Clerk
Cache County Council





**CACHE COUNTY
RESOLUTION NO. 2023 - 20**

**A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN
COUNTY DEPARTMENTS**

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2023 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made

Now, therefore, it is hereby resolved that:

SECTION 1.

The following adjustments are made to the 2023 budget for Cache County:

See attached

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2023 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS 28 DAY
OF November 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander	X			
David Erickson	X			
Nolan Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Mark Hurd	X			



Kathryn Beus	X			
Total	7	0	0	0

CACHE COUNTY:

By: _____

David L. Erickson, Chair

ATTEST:

By: _____

David Benson, County Clerk/Auditor



Cache
County
- 1857 -

Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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FINANCE

David Benson

1. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4132-110	FULL TIME EMPLOYEES	8,900	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	3,900	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,800	Use of Fund Balance	General

2. Requested to cover actual costs for 2023.

100-4132-120	PART TIME EMPLOYEES	3,600	Finance	General
100-4132-120	PART TIME EMPLOYEES	10,300	Finance	General
100-4132-510	INSURANCE	400	Finance	General
100-4132-110	FULL TIME EMPLOYEES	-14,300	Finance	General

3. Additional overtime requested to get through transition and training new employees.

100-4132-115	OVERTIME	1,500	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,500	Use of Fund Balance	General

IT

Bartt Nelson

4. Request to add trade-in value for Fortinet Firewall to upgrade to newer gear and take advantage of rare trade-in deal.

100-4136-251	NON-CAPITALIZED EQUIPMENT	2,600	IT	General
100-36-50000	SALE OF ASSETS	-2,600	Sale of Assets	General

AUDITOR

David Benson

5. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4141-110	FULL TIME EMPLOYEES	-1,100	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	-2,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	3,800	Use of Fund Balance	General

6. Requested to cover actual costs for 2023.

100-4141-240	OFFICE EXPENSE	2,000	Auditor	General
100-4141-250	SUPPLIES & MAINT	1,000	Auditor	General
100-4141-251	NON-CAPITALIZED EQUIPMENT	3,400	Auditor	General
100-4141-310	PROFESSIONAL & TECHNICAL	10,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	-17,100	Use of Fund Balance	General

7. Requested to cover actual costs for 2023.

100-4141-120	PART TIME EMPLOYEES	14,200	Auditor	General
100-4141-115	OVERTIME	900	Auditor	General
100-4141-125	SEASONAL EMPLOYEES	-3,000	Auditor	General
100-4141-110	FULL TIME EMPLOYEES	-12,100	Auditor	General

CLERK

David Benson



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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8. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4142-110	FULL TIME EMPLOYEES	-1,600	Clerk	General
100-4141-130	EMPLOYEE BENEFITS	-3,500	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	5,100	Use of Fund Balance	General

9. Requested to cover actual costs for 2023.

100-4142-125	SEASONAL EMPLOYEES	6,300	Clerk	General
100-4142-115	OVERTIME	800	Clerk	General
100-4142-120	PART TIME EMPLOYEES	23,400	Clerk	General
100-4142-110	FULL TIME EMPLOYEES	-30,500	Clerk	General

10. Requested to cover actual costs for 2023.

100-4142-240	OFFICE EXPENSE	1,900	Clerk	General
100-4142-250	EQUIPMENT SUPPLIES & MAINT	1,600	Clerk	General
100-4142-510	INSURANCE	200	Clerk	General
100-4142-740	CAPITALIZED EQUIPMENT	10,500	Clerk	General
100-4142-311	SOFTWARE PACKAGES	-14,200	Clerk	General

ELECTION

David Benson

11. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4170-110	FULL TIME EMPLOYEES	-1,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	-2,700	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	3,900	Use of Fund Balance	General

12. Requested to cover actual costs for 2023.

100-4170-125	SEASONAL EMPLOYEES	20,100	Elections	General
100-4170-110	FULL TIME EMPLOYEES	-20,100	Elections	General

13. Requested to cover USAEE Award & Ballot Center Flooring

100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	1,400	Elections	General
100-4170-740	CAPITALIZED EQUIPMENT	15,200	Elections	General
100-4142-311	SOFTWARE PACKAGES	-16,600	Clerk	General

RECORDER

Tennille Johnson

14. Budget for computers was budgeted under software packages, but should have been budgeted under non-capitalized equipment.

100-4144-311	SOFTWARE PACKAGES	-15,000	Recorder	General
100-4144-251	NON-CAPITALIZED EQUIPMENT	15,000	Recorder	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

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FINANCE

David Benson

1. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4132-110	FULL TIME EMPLOYEES	8,900	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	3,900	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,800	Use of Fund Balance	General

2. Requested to cover actual costs for 2023.

100-4132-120	PART TIME EMPLOYEES	3,600	Finance	General
100-4132-120	PART TIME EMPLOYEES	10,300	Finance	General
100-4132-510	INSURANCE	400	Finance	General
100-4132-110	FULL TIME EMPLOYEES	-14,300	Finance	General

3. Additional overtime requested to get through transition and training new employees.

100-4132-115	OVERTIME	1,500	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,500	Use of Fund Balance	General

IT

Bartt Nelson

4. Request to add trade-in value for Fortinet Firewall to upgrade to newer gear and take advantage of rare trade-in deal.

100-4136-251	NON-CAPITALIZED EQUIPMENT	2,600	IT	General
100-36-50000	SALE OF ASSETS	-2,600	Sale of Assets	General

AUDITOR

David Benson

5. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4141-110	FULL TIME EMPLOYEES	-1,100	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	-2,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	3,800	Use of Fund Balance	General

6. Requested to cover actual costs for 2023.

100-4141-240	OFFICE EXPENSE	2,000	Auditor	General
100-4141-250	SUPPLIES & MAINT	1,000	Auditor	General
100-4141-251	NON-CAPITALIZED EQUIPMENT	3,400	Auditor	General
100-4141-310	PROFESSIONAL & TECHNICAL	10,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	-17,100	Use of Fund Balance	General

7. Requested to cover actual costs for 2023.

100-4141-120	PART TIME EMPLOYEES	14,200	Auditor	General
100-4141-115	OVERTIME	900	Auditor	General
100-4141-125	SEASONAL EMPLOYEES	-3,000	Auditor	General
100-4141-110	FULL TIME EMPLOYEES	-12,100	Auditor	General

CLERK

David Benson



Cache
County
- 1857 -

Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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8. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4142-110	FULL TIME EMPLOYEES	-1,600	Clerk	General
100-4141-130	EMPLOYEE BENEFITS	-3,500	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	5,100	Use of Fund Balance	General

9. Requested to cover actual costs for 2023.

100-4142-125	SEASONAL EMPLOYEES	6,300	Clerk	General
100-4142-115	OVERTIME	800	Clerk	General
100-4142-120	PART TIME EMPLOYEES	23,400	Clerk	General
100-4142-110	FULL TIME EMPLOYEES	-30,500	Clerk	General

10. Requested to cover actual costs for 2023.

100-4142-240	OFFICE EXPENSE	1,900	Clerk	General
100-4142-250	EQUIPMENT SUPPLIES & MAINT	1,600	Clerk	General
100-4142-510	INSURANCE	200	Clerk	General
100-4142-740	CAPITALIZED EQUIPMENT	10,500	Clerk	General
100-4142-311	SOFTWARE PACKAGES	-14,200	Clerk	General

ELECTION

David Benson

11. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4170-110	FULL TIME EMPLOYEES	-1,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	-2,700	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	3,900	Use of Fund Balance	General

12. Requested to cover actual costs for 2023.

100-4170-125	SEASONAL EMPLOYEES	20,100	Elections	General
100-4170-110	FULL TIME EMPLOYEES	-20,100	Elections	General

13. Requested to cover USAEE Award & Ballot Center Flooring

100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	1,400	Elections	General
100-4170-740	CAPITALIZED EQUIPMENT	15,200	Elections	General
100-4142-311	SOFTWARE PACKAGES	-16,600	Clerk	General

RECORDER

Tennille Johnson

14. Budget for computers was budgeted under software packages, but should have been budgeted under non-capitalized equipment.

100-4144-311	SOFTWARE PACKAGES	-15,000	Recorder	General
100-4144-251	NON-CAPITALIZED EQUIPMENT	15,000	Recorder	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
15. Requested to cover actual costs for 2023.				
100-4144-330	EDUCATION AND TRAINING	1,400	Recorder	General
100-4144-115	OVERTIME	300	Recorder	General
100-4144-311	SOFTWARE PACKAGES	-1,700	Recorder	General
16. Request to transfer funds from software to misc services to add 77 new maps.				
100-4144-620	MISC SERVICES	4,000	Recorder	General
100-4144-311	SOFTWARE PACKAGES	-4,000	Recorder	General
TREASURER				Craig McAllister
17. Requested to cover expenses for new employee transitioned from Finance				
150-4143-610	MISC SUPPLIES	1,200	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-1,200	Use of Fund Balance	Tax Administration
18. Requested to cover new cell phone stipend policy amounts.				
150-4143-280	COMMUNICATIONS	600	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-600	Use of Fund Balance	Tax Administration
FAIRGROUNDS				Bart Esplin
19. Requested to cover EMS pro maintenance				
100-4511-311	SOFTWARE	600	Fairgrounds	General
100-4511-280	COMMUNICATIONS	-600	Fairgrounds	General
20. Requested for new animal ear tags				
100-4620-250	EQUIPMENT SUPPLIES & MAINT	2,500	Fair	General
100-4620-620	SECURITY AND OTHER SERVICES	-2,500	Fair	General
21. Requested to cover actual overtime costs.				
100-4511-120	PART TIME EMPLOYEES	-2,000	Fairgrounds	General
100-4511-115	OVERTIME	2,000	Fairgrounds	General
22. Requested to cover actual utilities for Event Center.				
100-4511-482	SPECIAL EVENTS	-4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	4,000	Use of Fund Balance	General
23. Requested to cover actual FG utilities.				
100-4511-270	UTILITIES	8,000	Fairgrounds	General
100-4511-250	EQUIPMENT SUPPLIES & MAINT	-4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General



Budget Amendment Account Detail

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Account	Title	Amount	Source or Department	Fund
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24. Requested to cover actual costs for 2023.

100-4620-240	OFFICE EXPENSE	2,400	Fair	General
100-4621-240	OFFICE EXPENSE & SUPPLIES	-2,400	Rodeo	General
100-4620-290	PRIZE MONEY & TROPHY	3,300	Fair	General
100-4621-290	PRIZE MONEY & TROPHIES	-3,300	Rodeo	General
100-4621-130	EMPLOYEE BENEFITS	800	Rodeo	General
100-4621-480	RODEO - SECURITY & JUDGES	700	Rodeo	General
100-4621-125	SEASONAL EMPLOYEES	-1,500	Rodeo	General

COUNCIL

Dave Erickson

25. Requested to cover actual overtime costs.

100-4112-115	OVERTIME	2,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General

26. Requested for 2023 Annual Conference

100-4112-230	TRAVEL	15,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	General

27. Requested to cover annual budget printing costs.

100-4112-240	OFFICE EXPENSE & SUPPLIES	1,400	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,400	Use of Fund Balance	General

28. Requested to cover new printer purchase

100-4112-250	EQUIPMENT SUPPLIES & MAINT	2,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General

29. Requested to cover actual Insurance amount.

100-4112-510	INSURANCE	2,200	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,200	Use of Fund Balance	General

ATTORNEY

Dane Murray

30. Request to move unspent ARPA funds for SVU Investigator Vehicle to use towards New SVU Investigator Equipment.

100-4145-740	CAPITALIZED EQUIPMENT	-3,200	Attorney	General
100-4145-251	NON-CAPITALIZED EQUIPMENT	3,200	Attorney	General

31. Request to transfer funds from benefits to Full Time Employees for Special Victims Unit Pay.

100-4145-130	EMPLOYEE BENEFITS	-10,000	Attorney	General
100-4145-110	FULL TIME EMPLOYEES	10,000	Attorney	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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VICTIM ADVOCATE

Terryl Warner

32. Correct Grant Funding for 2024: Add FY 23 State Legislative funding for Victim Services and Reduce VOCA SAS award. VOCA SAS was combined with the VOCA Main award for July 2023 - June 2025 grant cycle.

100-33-43000	MISC STATE GRANTS	36,800	Intergovernmental	General
100-33-14105	FEDERAL GRANT - VOCA - SAS	-36,800	Intergovernmental	General

SHERIFF: EXPLORER

Chad Jensen

33. Request to transfer funds to cover actual membership costs for 2023

100-4217-330	EDUCATION & TRAINING	-500	Sheriff: Support Services	General
100-4217-210	SUBSCRIPTIONS & MEMBERSHIPS	500	Sheriff: Support Services	General

SHERIFF: SUPPORT SERVICES

Chad Jensen

34. Requested to cover actual costs for 2023.

100-4211-410	CIVIL SERVICES	500	Sheriff: Support Services	General
100-4211-330	EDUCATION & TRAINING	-500	Sheriff: Support Services	General

SHERIFF: ADMINISTRATION

Chad Jensen

35. Requested to cover actual costs for 2023.

100-4215-210	SUBSCRIPTIONS AND MEMBERSHIPS	100	Sheriff: Administration	General
100-4215-230	TRAVEL	-100	Sheriff: Administration	General

36. Requested to cover actual costs for 2023.

100-4215-240	OFFICE SUPPLIES	10,000	Sheriff: Administration	General
100-4211-240	OFFICE EXPENSE	-10,000	Sheriff: Support Services	General

37. Requested to cover actual costs for 2023.

100-4215-251	NON-CAPITALIZED EQUIPMENT	4,000	Sheriff: Administration	General
100-4217-251	NON-CAPITALIZED EQUIPMENT	-2,000	Sheriff: Support Services	General
100-4217-486	UNIFORMS AND SUPPLIES	-2,000	Sheriff: Support Services	General

38. Requested to cover actual costs for 2023.

100-4215-270	UTILITIES	17,000	Sheriff: Administration	General
100-4216-270	UTILITIES	-17,000	Emergency Management	General

SHERIFF: CRIMINAL

Chad Jensen

39. Requested to cover actual costs for 2023.

100-4210-280	COMMUNICATIONS	-500	Sheriff: Criminal	General
100-4210-250	EQUIPMENT SUPPLIES & MAINT	500	Sheriff: Criminal	General



Budget Amendment Account Detail

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Account	Title	Amount	Source or Department	Fund
SHERIFF: CORRECTIONS				Chad Jensen

40.	Requested to cover actual costs for 2023.			
100-4230-230	TRAVEL	8,000	Sheriff: Corrections	General
100-4230-330	EDUCATION & TRAINING	-8,000	Sheriff: Corrections	General

41.	Requested to cover actual costs for 2023.			
100-4230-240	OFFICE SUPPLIES	6,000	Sheriff: Corrections	General
100-4230-330	EDUCATION & TRAINING	-6,000	Sheriff: Corrections	General

42.	Requested to cover actual costs for 2023.			
100-4230-315	MEDICAL EXPENSE	5,000	Sheriff: Corrections	General
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS	-5,000	Sheriff: Corrections	General

SHERIFF: ANIMAL IMPOUND				Chad Jensen
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43.	Requested to cover actual costs for 2023.			
100-4254-240	OFFICE SUPPLIES & EXPENSE	3,000	Animal Impound	General
100-4254-120	PART TIME EMPLOYEES	-3,000	Animal Impound	General

44.	Requested to cover actual costs for 2023.			
100-4254-250	EQUIPMENT SUPPLIES & MAINT	4,000	Animal Impound	General
100-4254-210	SUBSCRIPTIONS & MEMBERSHIPS	-2,000	Animal Impound	General
100-4254-230	TRAVEL	-2,000	Animal Impound	General

45.	Requested to cover actual costs for 2023.			
100-4254-480	SPECIAL DEPT SUPPLIES	7,000	Animal Impound	General
100-4254-311	SOFTWARE PACKAGES	-5,000	Animal Impound	General
100-4254-330	EDUCATION & TRAINING	-2,000	Animal Impound	General

FIRE				Rod Hammer
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46.	Request to transfer funds to cover actual seasonal employee costs.			
100-4265-130	PAYROLL TAXES AND BENEFITS	-1,300	Fire	General
100-4265-125	SEASONAL EMPLOYEES	1,300	Fire	General

47.	Request to use funds received from State for Fire Deployment to offset expenses incurred for deployment.			
100-34-27107	FIRE 100% REIMBURSABLE COSTS	-15,000	Charges for Services	General
100-4265-631	OTHER FIRE 100% REIMBURSABLE	15,000	Fire	General



Budget Amendment Account Detail

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Account	Title	Amount	Source or Department	Fund
48. Request to use funds received from insurance to repair damages to fire truck in accident in December 2022.				
100-36-90000	SUNDRY REVENUE	-50,000	Miscellaneous Revenue	General
100-4265-250	EQUIPMENT SUPPLIES & MAINT	50,000	Fire	General
49. Request to use donation from Guild Mortgage for Fire Supplies.				
100-4265-250	EQUIPMENT SUPPLIES & MAINT	1,000	Fire	General
100-38-10795	TRANSFER IN - CCCF	-1,000	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	1,000	Transfers to Other Funds	CCCF
795-38-72120	CONTRIBUTIONS - FIRE	-1,000	Public Contributions	CCCF
AMBULANCE				Rod Hammer
50. Request to transfer funds to cover actual insurance costs.				
100-4260-311	SOFTWARE PACKAGES	-400	Ambulance	General
100-4260-510	INSURANCE	400	Ambulance	General
51. Request to transfer funds to cover actual part time employee costs.				
100-4260-110	FULL TIME EMPLOYEES	-10,000	Ambulance	General
100-4260-120	PART TIME EMPLOYEES	10,000	Ambulance	General
ASSESSOR				Brett Robinson
52. Request to transfer funds to cover purchase of new computer monitors.				
150-4146-251	NON-CAPITALIZED EQUIPMENT	1,000	Assessor	Tax Administration
150-4146-250	EQUIPMENT SUPPLIES & MAINT	-1,000	Assessor	Tax Administration
AIRPORT				Jason Ririe
53. Need funding to install and complete the Fuel Shut Off Project				
277-4460-740	CAPITALIZED EQUIPMENT	12,000	Airport	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-12,000	Use of Fund Balance	Airport
54. Need additional funds for the Airport - Union Pacific Lease Payment				
277-4460-291	UNION PACIFIC PROPERTY LEASE	3,000	Airport	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-3,000	Use of Fund Balance	Airport
55. Electric Vehicle Charging Station with EV Truck Grant received and started in 2023. Requesting to remove from the 2024 budget and to add into the 2023 budget. FAA portion 90.63%, Local \$9.37%				
277-4460-739	GRANT PROJECTS	200,000	Airport	Airport
277-33-15000	FED GRANT - SCASDP	-181,300	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-18,700	Use of Fund Balance	Airport



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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SENIOR CENTER: CENTER

Giselle Madrid

56. UDOT grant award for new bus changed from \$70,000 - \$56,000 federal funds and \$14,000 matching funds, to \$93,750 - \$75,000 federal funds and \$18,750 matching funds.

240-4971-740	CAPITALIZED EQUIPMENT	23,800	Senior Center	Council on Aging
240-33-17000	FEDERAL GRANTS - MISCELLANEOUS	-19,000	Intergovernmental	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-4,800	Transfers from Other Funds	Council on Aging
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	4,800	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,800	Use of Fund Balance	General

57. Request to cover insurance deductible for meals on wheels vehicle that was totalled in accident earlier in 2023.

240-4970-510	INSURANCE & BONDS	21,900	Nutrition	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-21,900	Transfers from Other Funds	Council on Aging
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	21,900	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-21,900	Use of Fund Balance	General

Tax Administration Update

58. Allocation of new budget amounts attributable to the Tax Administration fund.

100-4112-999	TAX ADMIN - COUNCIL 10%	-2,300	Council	General
100-4132-999	TAX ADMIN - FINANCE 10%	-1,400	Finance	General
100-4136-999	TAX ADMIN - IT 30%	-800	IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%	-8,400	Auditor	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	3,100	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	9,800	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-9,800	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	2,300	Tax Administration Allocatior	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	1,400	Tax Administration Allocatior	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	800	Tax Administration Allocatior	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	8,400	Tax Administration Allocatior	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	-3,100	Tax Administration Allocatior	Tax Administration



**Cache
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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,305,000	-	18,305,000
Sales Taxes	10,271,000	-	10,271,000
	28,576,000	-	28,576,000
Other Revenues			
Intergovernmental	15,262,300	-	15,262,300
Charges for Services	9,446,500	15,000	9,461,500
Licenses and Permits	130,000	-	130,000
Fines and Forfeitures	126,000	-	126,000
Interest and Investment Income	2,550,000	-	2,550,000
Rental Income	177,400	-	177,400
Public Contributions	99,800	-	99,800
Miscellaneous Revenue	183,800	50,000	233,800
	27,975,800	65,000	28,040,800
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	283,000	2,600	285,600
Transfers from Other Funds	634,800	1,000	635,800
Use of Fund Balance	5,018,535	58,100	5,076,635
	6,760,835	61,700	6,822,535
Total Revenues	63,312,635	126,700	63,439,335
EXPENDITURES			
General Government			
Council	467,100	20,300	487,400
Executive	534,900	-	534,900
Finance	1,160,100	12,900	1,173,000
Human Resources	699,900	-	699,900
GIS	137,800	-	137,800
IT	2,079,800	1,800	2,081,600
Clerk	377,000	-18,200	358,800
Auditor	35,500	1,400	36,900
Elections	570,400	12,700	583,100



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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Recorder	1,219,400	-	1,219,400
Attorney	2,775,000	-	2,775,000
Public Defender	1,389,200	-	1,389,200
Victim Advocate	2,258,500	-	2,258,500
Buildings and Grounds	686,900	3,100	690,000
Economic Development	333,900	-	333,900
USU Extension Services	254,600	-	254,600
Miscellaneous and General	164,300	-	164,300
County Pandemic Relief	885,000	-	885,000
Contributions to Other Units	3,997,135	-	3,997,135
	20,026,435	34,000	20,060,435
Public Safety			
Sheriff: Administration	2,362,800	31,000	2,393,800
Sheriff: Criminal	6,614,100	-	6,614,100
Sheriff: Support Services	3,990,300	-14,000	3,976,300
Sheriff: Corrections	10,729,500	-	10,729,500
Emergency Management	649,900	-17,000	632,900
Animal Control	214,500	-	214,500
Animal Impound	391,900	-	391,900
Ambulance	1,985,700	-	1,985,700
Fire	2,237,700	66,000	2,303,700
	29,176,400	66,000	29,242,400
Culture and Recreation			
Fairgrounds	2,638,800	-	2,638,800
Library Services	230,800	-	230,800
Fair	266,800	5,700	272,500
Rodeo	375,600	-5,700	369,900
State Fair	1,000	-	1,000
	3,513,000	-	3,513,000



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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	460,900	-	460,900
Transfers to Other Funds	9,831,800	26,700	9,858,500
Addition to Fund Balance	26,400	-	26,400
	10,319,100	26,700	10,345,800
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Total Expenditures	63,034,935	126,700	63,161,635



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,716,000	-	8,716,000
	8,716,000	-	8,716,000
Other Revenues			
Intergovernmental	4,247,700	-	4,247,700
Charges for Services	1,420,700	-	1,420,700
Licenses and Permits	1,200,000	-	1,200,000
Interest and Investment Income	10,000	-	10,000
Public Contributions	7,000	-	7,000
Miscellaneous Revenue	17,000	-	17,000
	6,902,400	-	6,902,400
Other Financing Sources			
Sale of Assets	530,000	-	530,000
Transfers from Other Funds	3,529,200	-	3,529,200
Use of Fund Balance	3,366,800	-	3,366,800
	7,426,000	-	7,426,000
Total Revenues	23,044,400	-	23,044,400
EXPENDITURES			
General Government			
Development Services Administration	729,100	-	729,100
Zoning Administration	533,400	-	533,400
Building Inspection	1,413,100	-	1,413,100
Sanitation and Waste Collection	2,100	-	2,100
Miscellaneous Expense	1,500	-	1,500
	2,679,200	-	2,679,200
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	382,600	-	382,600
	394,600	-	394,600
Public Works			



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Public Works Admin	836,200	-	836,200
Roads	7,866,400	-	7,866,400
Vegetation Management	965,900	-	965,900
Engineering	2,916,500	-	2,916,500
Contributions to Other Governments	4,200,000	-	4,200,000
	16,785,000	-	16,785,000
Culture and Recreation			
Trails Management	2,273,900	-	2,273,900
Eccles Ice Center Support	22,000	-	22,000
	2,295,900	-	2,295,900
Other Financing Uses			
Compensation Reserve	87,900	-	87,900
Transfers to Other Funds	801,800	-	801,800
Addition to Fund Balance	-	-	-
	889,700	-	889,700
Total Expenditures	23,044,400	-	23,044,400



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Budget Amendment by Department

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Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	454,900	19,000	473,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	548,300	19,000	567,300
Other Financing Sources			
Sale of Assets	69,900	-	69,900
Transfers from Other Funds	782,900	26,700	809,600
Use of Fund Balance	113,100	-	113,100
	965,900	26,700	992,600
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Total Revenues	1,514,200	45,700	1,559,900
EXPENDITURES			
Health and Welfare			
Nutrition	771,400	21,900	793,300
Senior Center	545,500	23,800	569,300
Access	186,800	-	186,800
	1,503,700	45,700	1,549,400
Other Financing Uses			
Compensation Reserve	10,500	-	10,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	10,500	-	10,500
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Total Expenditures	1,514,200	45,700	1,559,900



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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,088,000	-	1,088,000
	1,088,000	-	1,088,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	168,700	-	168,700
	168,700	-	168,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700



Cache
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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,704,400	-	4,704,400
	4,704,400	-	4,704,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
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Total Revenues	4,704,400	-	4,704,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,704,400	-	4,704,400
	4,704,400	-	4,704,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
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Total Expenditures	4,704,400	-	4,704,400



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	282,700	-	282,700
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	282,700	-	282,700
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	284,400	-	284,400
	294,400	-	294,400
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Total Revenues	577,100	-	577,100
EXPENDITURES			
Public Safety			
Children's Services	577,100	-	577,100
	577,100	-	577,100
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
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Total Expenditures	577,100	-	577,100



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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,400,000	-	1,400,000
	1,400,000	-	1,400,000
Other Revenues			
Intergovernmental	13,800	-	13,800
Charges for Services	36,000	-	36,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	54,000	-	54,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	42,000	-	42,000
	42,000	-	42,000
Total Revenues	1,496,000	-	1,496,000
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,085,500	-	1,085,500
	1,085,500	-	1,085,500
Other Financing Uses			
Transfers to Other Funds	265,900	-	265,900
Compensation Reserve	8,000	-	8,000
Addition to Fund Balance	136,600	-	136,600
	410,500	-	410,500
Total Expenditures	1,496,000	-	1,496,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,886,500	-	3,886,500
	3,886,500	-	3,886,500
Other Revenues			
Charges for Services	564,600	-	564,600
Miscellaneous Revenue	1,000	-	1,000
	565,600	-	565,600
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	956,300	11,600	967,900
	966,300	11,600	977,900
Total Revenues	5,418,400	11,600	5,430,000
EXPENDITURES			
General Government			
Tax Administration Allocations	1,966,500	9,800	1,976,300
IT	472,600	-	472,600
Assessor	2,287,000	-	2,287,000
Treasurer	405,600	1,800	407,400
Miscellaneous Expense	84,000	-	84,000
Contributions to Other Units	145,000	-	145,000
	5,360,700	11,600	5,372,300
Other Financing Uses			
Compensation Reserve	57,700	-	57,700
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	57,700	-	57,700
Total Expenditures	5,418,400	11,600	5,430,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	6,470,700	-	6,470,700
Use of Fund Balance	-	-	-
	6,470,700	-	6,470,700
<hr/>			
Total Revenues	6,470,700	-	6,470,700
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	6,470,700	-	6,470,700
	6,470,700	-	6,470,700
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	6,470,700	-	6,470,700



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,879,900	-	1,879,900
Use of Fund Balance	-	-	-
	1,879,900	-	1,879,900
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Total Revenues	1,879,900	-	1,879,900
EXPENDITURES			
Debt Payments			
Bonds	1,062,700	-	1,062,700
Sheriff Vehicle Lease	795,900	-	795,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,879,900	-	1,879,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	1,879,900	-	1,879,900



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	70,000	-	70,000
Other Revenues			
Intergovernmental	266,000	-	266,000
	266,000	-	266,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	322,600	-	322,600
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	13,400	-	13,400
Total Expenditures	336,000	-	336,000



Cache
County
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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,453,000	-	2,453,000
	2,453,000	-	2,453,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	599,700	-	599,700
	599,700	-	599,700
<hr/>			
Total Revenues	3,052,700	-	3,052,700
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	456,300	-	456,300
Facility Awards	1,995,900	-	1,995,900
	2,452,200	-	2,452,200
Other Financing Uses			
Transfers to Other Funds	600,500	-	600,500
Addition to Fund Balance	-	-	-
	600,500	-	600,500
<hr/>			
Total Expenditures	3,052,700	-	3,052,700



Cache
County
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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	3,158,000	-	3,158,000
	3,158,000	-	3,158,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,220,700	-	1,220,700
	1,220,700	-	1,220,700
<hr/>			
Total Revenues	4,378,700	-	4,378,700
EXPENDITURES			
Culture and Recreation			
Program Awards	1,657,200	-	1,657,200
Facility Awards	2,507,700	-	2,507,700
	4,164,900	-	4,164,900
Other Financing Uses			
Transfers to Other Funds	213,800	-	213,800
Addition to Fund Balance	-	-	-
	213,800	-	213,800
<hr/>			
Total Expenditures	4,378,700	-	4,378,700



Cache
County
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Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,898,000	-	7,898,000
	7,898,000	-	7,898,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	16,688,500	-	16,688,500
	16,688,500	-	16,688,500
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Total Revenues	24,586,500	-	24,586,500
EXPENDITURES			
Streets and Public Improvements			
Road Projects	22,756,700	-	22,756,700
	22,756,700	-	22,756,700
Other Financing Uses			
Transfers to Other Funds	1,829,800	-	1,829,800
Addition to Fund Balance	-	-	-
	1,829,800	-	1,829,800
<hr/>			
Total Expenditures	24,586,500	-	24,586,500



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	656,850	181,300	838,150
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	812,050	181,300	993,350
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	147,950	33,700	181,650
	147,950	33,700	181,650
Total Revenues	960,000	215,000	1,175,000
EXPENDITURES			
General Government			
Airport	952,000	215,000	1,167,000
	952,000	215,000	1,167,000
Other Financing Uses			
Compensation Reserve	8,000	-	8,000
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	8,000	-	8,000
Total Expenditures	960,000	215,000	1,175,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	121,000	-	121,000
<hr/>			
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	22,000	1,000	23,000
	22,100	1,000	23,100
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,000	-	1,000
	1,000	-	1,000
Total Revenues	23,100	1,000	24,100
EXPENDITURES			
General Government			
Miscellaneous Expense	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	22,000	1,000	23,000
Addition to Fund Balance	-	-	-
	22,000	1,000	23,000
Total Expenditures	22,000	1,000	23,000



Budget Amendment by Fund

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Current Budget	Amendment		Transfers In	Transfers Out	Fund Balance	New Budget
		Revenues	Expenditures				
General	63,312,635	67,600	100,000	1,000	26,700	-58,100	63,439,335
Municipal Services	23,044,400	-	-	-	-	-	23,044,400
Council on Aging	1,514,200	19,000	45,700	26,700	-	-	1,559,900
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,704,400	-	-	-	-	-	4,704,400
Children's Justice Center	577,100	-	-	-	-	-	577,100
Visitor's Bureau	1,496,000	-	-	-	-	-	1,496,000
Tax Administration	5,418,400	-	11,600	-	-	-11,600	5,430,000
Capital Projects	6,470,700	-	-	-	-	-	6,470,700
Debt Service	1,879,900	-	-	-	-	-	1,879,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	3,052,700	-	-	-	-	-	3,052,700
RAPZ Tax	4,378,700	-	-	-	-	-	4,378,700
CCCOG	24,586,500	-	-	-	-	-	24,586,500
Airport	960,000	181,300	215,000	-	-	-33,700	1,175,000
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	23,100	1,000	-	-	1,000	-	24,100
Total County Budget	143,437,435	268,900	372,300	27,700	27,700	-103,400	143,837,435



CACHE COUNTY ORDINANCE No. 2023-39

AN ORDINANCE MAKING A COST OF LIVING ADJUSTMENT TO THE SALARIES OF THE CACHE COUNTY ELECTED OFFICERS AND MEMBERS OF THE CACHE COUNTY COUNCIL

- A) WHEREAS, the Cache County Council, upon lawful notice and in accordance with Utah Code section 17-16-14, held on November 28, 2022, a public hearing on proposed salary increases for Cache County officers and members of the Cache County Council; and
- B) WHEREAS, the Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984 and most recently amended on August 22, 2023, authorizes the modification of salaries for all elected county officers by ordinance;

NOW, THEREFORE, the Cache County Council ordains as follows:

SECTION 1: Section 2.28 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1:

2.28.010: County Council

The salaries earned for members of the Cache County Council, which shall be effective as of January 1, 2024, shall be as follows:

Council member	\$24,000.00
Council Chair	\$30,000.00

2.28.030: County Officers

A. The annual salaries for County officers, which shall be effective as of January 1, 2024, shall be as follows:

County Executive/Surveyor	\$138,042.53
County Assessor	\$123,027.84



County Attorney	\$200,280.00
County Clerk/Auditor	\$112,157.54
County Recorder	\$106,513.04
County Sheriff	\$130,104.40
County Treasurer	\$106,535.30

B. The County Council, consistent with subsection 2.12.120C of this title, may adjust the foregoing County officer salaries from full time salaries to part time salaries, or from part time salaries to full time salaries as the Council in its discretion may deem appropriate. This includes adjustments to existing salaries made at any time during the current or subsequent pay periods within the current term of office, consistent with subsection 2.12.120C2 of this title; and it applies to adjustments to future salaries for pay periods during a term of office after the current term of office, consistent with subsection 2.12.120C3 of this title.

C. A County officer will be paid a part time salary if the County Council finds that the County officer, in fact, works less than thirty (30) hours per week, in which case the part time salary will be an hourly wage based upon the prorated amount of the full time salary and the County officer may not receive other compensatory benefits unless approved by the County Council.

D. Per Utah State Code 17-16-14 as amended, County officers shall not receive any type of additional compensation from the County, including but not limited to incentive pay, bonuses, special project pay, longevity pay, or special assignment pay, beyond the salary set forth in this chapter, other than as set forth by ordinance approved by the County Council.

SECTION 2: Repealer

The salary provision of all prior ordinances or resolutions, or any parts thereof, in conflict with the above Cache County Code amendments are hereby repealed and superseded to the extent of such conflict. Otherwise such resolutions and ordinances remain in full force and effect.

SECTION 3: Effective Date

This ordinance takes effect 15 days following its approval by the County Council.


PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS 29 DAY OF November 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander	X			



David Erickson	X			
Nolan Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Mark Hurd	X			
Kathryn Beus	X			
Total	7	Ø	Ø	Ø

CACHE COUNTY:

By: 
David Erickson, Chair

ATTEST:

By: 
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

Approve: _____

Disapprove: _____ (Statement of Objection Attached)

By: _____
David Zook, County Executive



EXHIBIT 1

2.28.010: County Council

The salaries earned for members of the Cache County Council, which shall be effective as of January 1, ~~2023~~ 2024, shall be as follows:

Council member	\$24,000.00
Council Chair	\$30,000.00

2.28.030: County Officers

A. The annual salaries for County officers, which shall be effective as of ~~July 3, 2022~~ January 1, 2024, shall be as follows:

County Executive/Surveyor	\$130,225.00 <u>\$138,042.53</u>
County Assessor	\$116,075.00 <u>\$123,027.84</u>
County Attorney	\$158,185.00 <u>\$200,280.00</u>
County Clerk/Auditor	\$105,806.00 <u>\$112,157.54</u>
County Recorder	\$100,483.00 <u>\$106,513.04</u>
County Sheriff	\$122,732.00 <u>\$130,104.40</u>
County Treasurer	\$100,505.00 <u>\$106,535.30</u>

B. The County Council, consistent with subsection 2.12.120C of this title, may adjust the foregoing County officer salaries from full time salaries to part time salaries, or from part time salaries to full time salaries as the Council in its discretion may deem appropriate. This includes adjustments to existing salaries made at any time during the current or subsequent pay periods within the current term of office, consistent with subsection 2.12.120C2 of this title; and it applies to adjustments to future salaries for pay periods during a term of office after the current term of office, consistent with subsection 2.12.120C3 of this title.

C. A County officer will be paid a part time salary if the County Council finds that the County officer, in fact, works less than thirty (30) hours per week, in which case the part time salary will be an hourly wage based upon the prorated amount of the full time salary and the County officer may not receive other compensatory benefits unless approved by the County Council.



D. Per Utah State Code 17-16-14 as amended, County officers shall not receive any type of additional compensation from the County, including but not limited to incentive pay, bonuses, special project pay, longevity pay, or special assignment pay, beyond the salary set forth in this chapter, other than as set forth by ordinance approved by the County Council.



CACHE COUNTY ORDINANCE No. 2023-40

**AN ORDINANCE ENTERING INTO A FRANCHISE AGREEMENT WITH ALL
WEST/UTAH INC. TO INSTALL, OPERATE, AND MAINTAIN A
COMMUNICATIONS SYSTEM WITH THE COUNTY'S PUBLIC RIGHT OF
WAYS**

AGREEMENT dated this 28th day of November, 2023, by and between Cache County, a political subdivision of the State of Utah ("County") and All West/Utah, Inc., a for-profit Utah corporation ("Franchisee").

A) WHEREAS, Franchisee has requested that County grant it the right to install, operate, and maintain a communications system within County's public ways; and

B) WHEREAS, County finds it desirable for the welfare of County residents that such a non-exclusive franchise be granted to Franchisee; and

C) WHEREAS, the County Council is authorized, pursuant to Utah Code Section 17-50-306, to grant franchises along and over public roads and highways and other public properties; and

D) WHEREAS, County is willing to grant the rights requested subject to the terms and conditions set forth in this Agreement;

NOW, THEREFORE, THE PARTIES MUTALLY AGREE AS FOLLOWS:

Section 1. Definitions. The following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

A. "Affiliate" means any entity which owns or controls, is owned or controlled by, or is under common ownership with, Franchisee.

B. "County" means Cache County, Utah.

C. "Communications Service" means any communications services, communications capacity, or dark fiber, provided by Franchisee using its Communications System or Communication Facilities, either directly or as a carrier for its subsidiaries, affiliates, or any other person engaged in Communications Service, including but not limited to, the transmission of voice, data, or other electronic information, facsimile reproduction, burglar alarm monitoring, meter reading, and home shopping, or other subsequently developed technology that carries an electronic signal over fiber optic cable, copper cable, or wireless antennas. Communications Service also includes wireless and non-



switched, dedicated, and private line, high capacity fiber optic transmission services to firms, businesses, or institutions within County.

D. "Communications System" or "Communication Facilities" means Franchisee's fiber optic and/or copper cable and/or wireless system constructed and operated within County's public ways, and includes all cables, wires, fibers, antennas, conduits, ducts, pedestals, and any associated converter, equipment, enclosures, or other facilities within County's public ways designed and constructed for the purpose of providing Communications Service.

E. "FCC" means the Federal Communications Commission or any successor governmental entity.

F. "Franchise" means the authorization granted by County through this Agreement that authorizes construction, operation and maintenance of Franchisee's Communications System and associated Communications Facilities for the purpose of offering Communications Service.

G. "Franchisee" means All West/Utah, Inc., a for-profit Utah corporation, and includes its lawful successors, transferees, assignees or affiliates.

H. "Person" means an individual, partnership, association, joint stock company, trust, corporation, or governmental entity.

I. "Public Way" means the surface of, and any space above or below, any public street, highway, freeway, bridge, path, alley, court, boulevard, sidewalk, parkway, lane, drive, circle, or any other public right of way including, but not limited to, public utility easements, utility strips, or rights of way dedicated for compatible uses and any temporary or permanent fixtures or improvements located thereon, now or hereafter held by County in the Service Area, which shall entitle County and Franchisee the use thereof for the purpose of installing, operating, repairing, and maintaining the Communications System. Public way also means any easement now or hereafter held by County within the Service Area for the purpose of public travel, or for utility or public service use, or dedicated for compatible uses, and includes other easements or rights of way which, within their proper use and meaning, entitle County and Franchisee the use thereof for the purposes of installing or transmitting Communications Service over wires, cables, conductors, amplifiers, appliances, attachments, and other property as may be ordinarily and necessarily pertinent to the Communications System.

J. "Service Area" means the unincorporated areas of Cache County.

Section 2. Authority Granted. County hereby grants to Franchisee, subject to the terms and conditions contained in this Agreement, the right, privilege and authority to utilize County's public ways for construction and operation of its Communications System and to acquire, construct, operate, maintain, replace, use, install, remove, repair, reconstruct, inspect, sell, lease, transfer, or to otherwise utilize in any lawful manner, all necessary



equipment and facilities thereto for its Communications System, and to provide Communications Service.

Section 3. Construction Permits Required.

A. Prior to site specific location and installation of any portion of its Communications System within a public way, Franchisee shall apply for and obtain a construction permit pursuant to County ordinances then existing.

B. Unless otherwise provided in said permit, Franchisee shall give County at least 48 hours' notice of Franchisee's intent to commence work in the public ways. Franchisee shall file plans or maps with County showing the proposed location of its Communication Facilities and pay all duly established permit and inspection fees associated with the processing of the permit. No work shall commence within any public way without said permit except as otherwise provided in this Agreement.

Section 4. Grant Limited to Occupation. Nothing contained herein shall be construed to grant or convey any right, title, or interest in County's public ways to Franchisee, nor shall anything contained herein constitute a warranty of title.

Section 5. Term of Franchise. This Franchise is granted for 30 years, after which additional terms may be agreed upon by the parties.

Section 6. Non-Exclusive Grant. This Franchise is non-exclusive. It does not prohibit County from entering into other similar agreements or granting other franchises in, under, on, across, over, through, along or below County public ways. However, County shall not permit any such future franchisee to physically interfere with Franchisee's then existing Communication Facilities. This Franchise does not prohibit County from using any of its public ways or affect County's jurisdiction over its public ways or any part of them, and County shall retain the power to make all necessary changes, relocations, repairs, maintenance, establishment, improvement, dedication or vacation of the same as County may deem fit, including the dedication, establishment, maintenance, and improvement of new public ways.

Section 7. Maps and Records. After construction is complete, Franchisee shall, at no cost, provide County with accurate copies of as-built plans and maps in a form prescribed by County.

Section 8. Work in Public Ways.

A. During periods of relocation, construction, or maintenance, surface impediments, if any, shall be placed and used in such places and positions within public ways and other public properties so as to interfere as little as possible with the free passage of traffic and the free use of adjoining properties. Franchisee shall, at all times, post and maintain proper barricades and comply with all applicable safety regulations.



B. Franchisee shall cooperate with County and all other persons with authority from County to occupy and use County's public ways in coordinating construction activities and joint trenching projects. By June 1 of each calendar year, or such other date as County and Franchisee may agree upon from year to year, Franchisee shall provide County with a schedule of its proposed construction activities in, around, or that may affect County's public ways. Franchisee shall also meet with County and other grantees, franchisees, permittees, and other users of County's public ways as determined by County to schedule and coordinate construction activities.

C. If either County or Franchisee shall, at any time after the installation of Communication Facilities, plan to make excavations in the Service Area and as described in this section, the party planning such excavation shall afford the other party, upon receipt of written request to do so, an opportunity to share such excavation provided that: (1) such joint use shall not unreasonably delay the work of the party causing the excavation to be made or unreasonably increase its costs; (2) such joint use shall be arranged and accomplished on terms and conditions satisfactory to both parties; and (3) either party may deny such request for safety reasons or if their intended uses are incompatible.

Section 9. Restoration after Construction. Franchisee shall, after the installation, construction, relocation, maintenance, removal or repair of its Communication Facilities within the public ways, restore the affected public ways and any property disturbed by the work to at least the same condition the public ways or property was in immediately prior to any such installation, construction, relocation, maintenance or repair, reasonable wear and tear excepted. Franchisee shall promptly complete all restoration work and promptly repair any damage caused by such work at its sole cost and expense according to the time and terms specified in the construction permit.

Section 10. Emergency Work Permit Waiver. In the event of an emergency in which any of Franchisee's Communication Facilities located in, above, or under any public way break or are damaged, or if Franchisee's construction area is otherwise in such a condition as to immediately endanger the property, life, health, or safety of any individual, Franchisee shall immediately take proper emergency measures to repair its Communication Facilities, to cure or remedy the dangerous conditions for the protection of property, life, health, or safety of individuals without first applying for and obtaining a permit. Franchisee shall notify County immediately upon learning of the emergency and shall apply for all required permits not later than the second succeeding day during which County is open for business.

Section 11. Relocation.

A. During the period of this Agreement, if County shall lawfully elect to alter or change any public way requiring the relocation of Communication Facilities, then Franchisee, upon reasonable notice by County, shall remove, relay and relocate the same at its own expense. Alternatively, Franchisee may, in its sole discretion, abandon its



Communication Facilities in place. If public funds are available for such relocation, Franchisee shall not be required to pay the costs of such relocation.

B. If, for aesthetic purposes, County requests relocation of Communication Facilities that were originally approved by County through the permitting process, County shall pay all costs associated with relocation. Franchisee may require advance payment for costs and expenses.

C. Franchisee shall, upon the request of any person holding a building moving permit issued by County, temporarily raise or lower its Communication Facilities to permit the moving of the building, provided: (a) the expense of such temporary removal shall be paid by the person(s) requesting the same; (b) Franchisee shall have the authority to require payment in advance; and (c) Franchisee must be given not less than five business days' advance notice.

Section 12. Trimming. Franchisee shall have the authority to trim trees upon and overhanging all streets, alleys, public utility easements, sidewalks and public places to prevent the branches of such trees from coming into contact with Communication Facilities. Except when an emergency dictates such work, Franchisee shall provide notice to County and to any property owner before commencing such work.

Section 13. Dangerous Conditions. Whenever construction, installation or excavation of Communication Facilities has caused or contributed to a condition that appears to substantially impair the lateral support of any adjoining public way, street, public place, utility, or property, County may require Franchisee to take action to protect the public way, street, public place, utility, or property. Such action may include compliance within a prescribed time. If Franchisee fails or refuses to promptly take the action(s) required by County or fails to fully comply with such requirements, or if emergency conditions exist which require immediate action, County may enter upon the property and take such actions as are necessary to protect the public way, street, public place, utility, or property or take actions regarded as necessary safety precautions, and Franchisee shall be liable to County for the reasonable costs thereof.

Section 14. Non-Liability of County for Acts of Franchisee. County shall not at any time become liable or responsible to any person for any damage or injury, including loss of life, by reason of Franchisee's activities under this Agreement, and Franchisee hereby indemnifies County and holds it harmless against all such liabilities, loss, cost, damage, and expense.

Section 15. Insurance. Franchisee shall procure and maintain insurance against claims for injuries to persons or damages to property which may arise from, or in connection with, the exercise of the rights, privileges, and authority granted hereunder to Franchisee, its agents, representatives, or employees. Franchisee shall provide to County for its inspection an insurance certificate naming County as an additional insured as its respective interests may appear prior to the commencement of any work or installation of any Communication Facilities. Such insurance certificate shall evidence: (a)



comprehensive general liability insurance with limits inclusive of umbrella or excess liability coverage of not less than \$2,000,000 for bodily injury or death to each person; (b) comprehensive general liability insurance with limits inclusive of umbrella or excess liability coverage of not less than \$3,000,000 for property damages resulting for each incident; (c) automobile liability insurance for owned, non-owned, and hired vehicles with a limit inclusive of umbrella or excess liability coverage of not less than \$300,000 for each person and \$500,000 for each incident; and workers' compensation coverage with limits prescribed by statute.

The insurance policies required by this section shall be maintained by Franchisee throughout the term of this Agreement and during such other periods as Franchisee is operating without a franchise or is engaged in the removal of its Communications System. Payment of deductibles and self-insured retentions shall be the sole responsibility of Franchisee. The insurance certificate required by this section shall contain a clause stating that the coverage shall apply separately to each insured against whom a claim is made or against whom a suit is brought. Franchisee's insurance shall be primary insurance with respect to County. Any insurance maintained by County, its officers, officials, employees, consultants, agents, and volunteers shall be in addition to Franchisee's insurance and shall not contribute with it.

Section 16. Abandonment and Removal of Communication Facilities. Upon the expiration or termination of this Agreement, Franchisee shall remove all its Communication Facilities from County's public ways within 90 days. In the alternative and upon such terms as County deems appropriate, Franchisee may abandon its Communication Facilities in place.

Section 17. Franchise Fees. No later than March 31 of each year during this Agreement, Franchisee shall pay to County 3.5% of Franchisee's gross receipts from telecommunications services from the Service Area for the preceding calendar year, less any business license fee or business license tax enacted by County. All payments shall be made to:

CACHE COUNTY FINANCE DIVISION
179 N MAIN ST ROOM 202
LOGAN UT 84321

Section 18. Modification. This Agreement may only be modified by written agreement signed by both parties.

Section 19. Forfeiture and Revocation of Franchise.

A. This franchise may be terminated by County for Franchisee's failure to comply with this Agreement or applicable laws.

B. If County has reason to believe that Franchisee is in violation of this Agreement or applicable laws:



- (1) County shall deliver to Franchisee written notice of violation detailing the violation, the steps required to cure the violation, and the time within which the violation must be cured.
- (2) Within 30 days, Franchisee shall deliver a written response to County demonstrating that no violation occurred or that the violation has been corrected, or deliver a proposal to correct the violation problem within a period of time agreeable to County. Franchisee may later request an extension of the time to cure a violation if construction is suspended or delayed by County, or where unusual weather, natural consequences, extraordinary acts of third parties, or other circumstances which are reasonably beyond the control of Franchisee delay progress, provided that Franchisee has not, through its own actions or inactions, contributed to the delay.
- (3) If Franchisee's response is not satisfactory to County, County may declare Franchisee to be in default via written notice to Franchisee.
- (4) Within ten business days after such notice, Franchisee may deliver to County a request for a hearing before the County Manager. If no such request is received, County may declare the franchise terminated for cause.
- (5) If Franchisee files a timely written request for hearing, the hearing shall be held within 30 days. The hearing shall be open to the public. Franchisee and other interested parties may offer written and/or oral evidence explaining or mitigating the alleged violation. Within ten days after the conclusion of the hearing, the County Manager shall, on the basis of the record, make a determination as to whether there is cause for termination and whether the franchise will be terminated. The County Manager may, in his/her sole discretion, grant additional time to cure the violation. If the violation has not been cured prior to the expiration of any such additional time, or if the County Manager does not grant additional time, the County Manager shall declare, in writing, that the franchise is terminated and the effective date of termination.
- (6) Within 30 days of the County Manager's written determination, Franchisee may seek judicial review. Termination shall be stayed pending final resolution of such judicial review.

Section 20. County Ordinances and Regulations. Nothing in this Agreement restricts County's authority to adopt and enforce ordinances regulating the performance of this Agreement. County shall continue to have the authority to control the locations, elevation, manner or construction and maintenance of Communications Facilities, and Franchisee shall promptly comply with all such regulations unless compliance would cause Franchisee to violate other legal requirements.

Section 21. Survival. The provisions, conditions and requirements of this Agreement are in addition to all other legal obligations and liabilities. The following Sections survive the expiration or termination of this Agreement, and any renewals or extensions,



and remain effective until such time as Franchisee removes its Communication Facilities from the public ways, transfers ownership of its Communication Facilities to a third party, or abandons its Communications Facilities as provided in this Agreement: Work in Public Ways, Restoration after Construction, Dangerous Conditions, Non-Liability of County for Acts of Franchisee, Insurance, and Abandonment and Removal of Communication Facilities.

Section 22. Severability. If any provision of this Agreement is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

Section 23. Assignments and Subleases. This Agreement is binding upon Franchisee's heirs, successors, executors, administrators, legal representatives, sublessees, and assigns. This Agreement may not be assigned or transferred without County's prior written consent, except that it may be assigned in whole or in part to a parent, subsidiary, or affiliated corporation or as part of any corporate financing, reorganization, or refinancing.

Franchisee may, without County's consent: (1) lease its Communication Facilities or any portion thereof to another; (2) grant an indefeasible right of user interest in its Communication Facilities or any portion thereof to another; or (3) offer to provide capacity or band width in its Communication Facilities to another, provided that Franchisee at all times retains exclusive control over such Communication Facilities and remains responsible for locating, servicing, repairing, relocating, or removing its Communication Facilities pursuant to this Agreement.

Section 24. Notice. Any notice or information required to be given to the parties under this Agreement shall be sent via email, or via U.S. mail, or via overnight delivery, to the following addresses unless otherwise specified:

All West/Utah, Inc.
50 West 100 North
Kamas, UT 84036

Notice shall be deemed given upon transmittal of email, or three days after deposit in the U.S. mail in the case of first-class mail, or the next business day in the case of overnight delivery.

Section 25. Entire Agreement. This Agreement constitutes the entire understanding and agreement between the parties as to the subject matter herein and no other agreements or understandings, written or otherwise, shall be binding upon the parties.



Section 26. Costs of Default. If any legal action, other than the judicial review of a termination determination, is instituted in connection with any controversy arising under this Agreement, the prevailing party shall be entitled to recover its costs and expenses including reasonable attorneys' fees.

Section 27. Governing Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. Venue and jurisdiction over any dispute related to this franchise shall be in the First District Court for Cache County, or with respect to any federal question, in the United States District Court for the District of Utah in Cache County.

Section 28. Force Majeure. Neither party to this Agreement shall be held responsible for delay or default caused by fire, riot, acts of God, war or pandemic beyond that party's reasonable control.

Section 29. Anti-Boycott Certification. Franchisee is not currently engaged in a boycott of the State of Israel and will not engage in a boycott of the State of Israel for the duration of this Agreement. Franchisee is not currently engaged in a boycott action targeting a company that: (a) engages in the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, mining, or agriculture; (b) engages in, facilitates, or supports the manufacture, distribution, sale, or use of firearms; (c) does not meet or commit to meet environmental standards, including standards for eliminating, reducing, offsetting, or disclosing greenhouse gas-emissions, beyond applicable state and federal law requirements; or (d) does not facilitate or commit to facilitate access to abortion or sex characteristic surgical procedures. Franchisee shall notify County in writing if Franchisee begins to engage in such a boycott and acknowledges that such notice may be grounds for termination of this Agreement.

[signatures on following page]



PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS 29 DAY OF November 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander	X			
David Erickson	X			
Nolan Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Mark Hurd	X			
Kathryn Beus	X			
Total	7	0	0	0

CACHE COUNTY:

By: [Signature]
David Erickson, Chair

ATTEST:

By: [Signature]
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

7 Approve

 Disapprove (written statement of objection attached)

By: [Signature]
David Zook, County Executive



CACHE COUNTY
RESOLUTION NO. 2023 – 24

**A RESOLUTION AUTHORIZING END OF YEAR BONUSES FOR CACHE COUNTY
EMPLOYEES**

- A. WHEREAS, Utah Code Ann. § 17-53-2, gives the Cache County Council the authority to “pass all ordinances and rules and make all regulations, not repugnant to law;” and
- B. WHEREAS, the 2023 Annual Budget for Cache County included funding for End of Year Bonuses for all Cache County employees; and
- C. WHEREAS, section 2.60.050 of Cache County Code requires that any additional compensation, beyond the employee’s base salary or wage, be approved by the County Council; and
- D. WHEREAS, the County Council is grateful for the hard work and dedication of all Cache County employees and wishes all County employees and their families a wonderful holiday season and happy New Year;

Now, therefore, the Cache County Council hereby ordains, as follows:

Pursuant to the 2023 Budget of Cache County, all non-elected County Employees are hereby approved for a one time End of Year Bonus for the year 2023. The gross amounts of these bonuses shall be as follows:

For non-elected, full-time employees: \$379.00

For non-elected, part-time employees: \$189.50

Pursuant section 2.28.030(D) of County Code and Utah State Code 17-16-14, no County Elected Official may receive additional compensation beyond what is set out in County Code 2.28.030(A) without approval of the County Council by ordinance.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS 24 DAY
OF November 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander	X			
David Erickson	X			



Nolan Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Mark Hurd	X			
Kathryn Beus	X			
Total	7	Ø	Ø	Ø

CACHE COUNTY:

By: _____

David L. Erickson, Chair

ATTEST:

By: _____

David Benson, County Clerk / Auditor



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

**AN ORDINANCE AMENDING SECTIONS 3.12.010 AND 3.08.020 OF THE CACHE
COUNTY CODE REGARDING PUBLIC IMPROVEMENTS**

- (A) WHEREAS, public improvement projects are meant for the construction, reconstruction, and major renovations of County real property and structures that have significant cost to the County and building improvements are not meant for the same purpose;
- (B) WHEREAS, the definition of public improvement project is defined too broadly to include County building improvements that are not meant to be public improvements;
- (C) WHEREAS, a bid limit will help distinguish between building improvements and larger public improvements;
- (D) WHEREAS, the County desires to define building improvements differently than public improvements;
- (E) WHEREAS, the County also desires to simplify the process for building improvements because they are not nearly as costly as public improvements that require a more rigorous bid process;
- (F) WHEREAS, the State of Utah uses a bid limit to differentiate between building improvement projects that need an extensive bid process compared to those that do not for building projects;
- (G) WHEREAS; the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties pursuant to Utah Code § 17-53-223(1);

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1

3.12.010: DEFINITIONS

BID LIMIT AMOUNT: Means:

- A. for the year 2023, \$65,000.00; and
- B. for each year after 2023, the bid limit amount is calculated by multiplying the amount of the previous year by 3%.



CACHE COUNTY
ORDINANCE NO. 2023 - 42

PUBLIC IMPROVEMENT PROJECT: Means a project for the construction, reconstruction, or major renovations on real property or to structures owned by the County where the estimated cost exceeds the bid limit amount. This does not include standard maintenance activities that are completed by county crews.

SECTION 2

3.08.020: PURCHASE POLICY

- A. As a general policy, and to the degree reasonable, the County shall endeavor to make all purchases locally; provided, that the items or services purchased are available in the required quantity, quality, and within a reasonable time.
- B. Bids for public improvement projects, as defined under Chapter 3.12 of this Code, shall be made in accordance with state law and the provisions of Chapter 3.12.
- C. Purchases shall not be split within the course of a budget year to avoid complying with the provisions of this chapter.

SECTION 3

This ordinance takes effect fifteen (15) days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS 26 DAY OF November 2023.

	In Favor	Against	Abstained	Absent
David Erickson	X			
Sandi Goodlander	X			
Nolan Gunnell	X			
Barbara Tidwell	X			
Karl Ward	X			
Mark Hurd	X			
Kathryn Beus	X			
Total	7	0	0	0



CACHE COUNTY
ORDINANCE NO. 2023 - 42

CACHE COUNTY:

By: 

David L. Erickson, Chair

ATTEST:

By: 

David Benson, County Clerk / Auditor

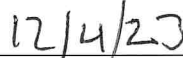
ACTION OF THE COUNTY EXECUTIVE:

☒ Approved

☐ Disapproved (written statement of objection attached)

By: 

David Zook, County Executive



Date

[Remainder of Page is Blank]



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

EXHIBIT 1

The redline version of Cache County Code, Chapter 3.12, below, shows the proposed changes to that chapter:

3.12.010: DEFINITIONS

BID LIMIT AMOUNT: Means:

- A. for the year 2023, \$65,000.00; and
- B. for each year after 2023, the bid limit amount is calculated by multiplying the amount of the previous year by 3%.

PUBLIC IMPROVEMENT PROJECT: ~~Means and includes the construction or reconstruction of buildings, bridges, roads and other structures or improvements owned, operated, planned or constructed by the county or any other public entity.~~ Means a project for the construction, reconstruction, or major renovations on real property or to structures owned by the County where the estimated cost exceeds the bid limit amount. This does not include standard maintenance activities that are completed by county crews.

~~PUBLIC IMPROVEMENT PROJECT: The planning, construction, repair and maintenance of any public improvement.~~

The redline version of Cache County Code, Chapter 3.08, below, shows the proposed changes to that chapter:

3.08.020: PURCHASE POLICY

- A. As a general policy, and to the degree reasonable, the County shall endeavor to make all purchases locally; provided, that the items or services purchased are available in the required quantity, quality, and within a reasonable time.
- B. Bids for public improvements ~~projects~~ projects, as defined under Chapter 3.12 of this Code, and ~~construction projects~~ shall be made in accordance with state law and the provisions of Chapter 3.12 ~~of this title~~.
- C. Purchases shall not be split within the course of a budget year to avoid complying with the provisions of this chapter.

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, CHAIR
BARBARA Y. TIDWELL, VICE CHAIR
KATHRYN A BEUS
SANDI GOODLANDER
NOLAN P. GUNNELL
MARK R. HURD
KARL B. WARD



Cache
County
- 1857 -

199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840
www.cachecounty.org

NOTICE OF THE ANNUAL CACHE COUNTY COUNCIL MEETING AND COUNTY OFFICES HOLIDAY SCHEDULE

PUBLIC NOTICE is hereby given that the 2024 meeting schedule of the Cache County Council is as follows:

JANUARY	9	and	23	JULY	9	and	23
FEBRUARY	13	and	27	AUGUST	13	and	27
MARCH	12	and	26	SEPTEMBER	10	and	24
APRIL	9	and	23	OCTOBER	8	and	22
MAY	14	and	28	NOVEMBER	12	and	26
JUNE	11	and	25	DECEMBER	3	and	10

Regular meetings of the Council will be held in the Cache County Historic Courthouse, 199 North Main, Logan, Utah 84321 beginning at 5:00 p.m. unless notice is given otherwise. Special and emergency meetings may be called as necessary pursuant to Utah State law.

The following legal holidays will be observed in 2024 by Cache County Government. County offices, except emergency services, shall be closed on these days:

JANUARY	1	Monday	New Year's Day
JANUARY	15	Monday	Martin Luther King Jr. Day
FEBRUARY	19	Monday	Presidents' Day
MAY	27	Monday	Memorial Day
JUNE	19	Wednesday	Juneteenth
JULY	4	Thursday	Independence Day
JULY	24	Wednesday	Pioneer Day
SEPTEMBER	2	Monday	Labor Day
OCTOBER	14	Monday	Columbus Day
NOVEMBER	11	Monday	Veterans Day
NOVEMBER	28	Thursday	Thanksgiving Day
NOVEMBER	29	Friday	Personal Preference Day
DECEMBER	24	Tuesday	Christmas Eve
DECEMBER	25	Wednesday	Christmas Day

And all days which may be set apart by the President of the United States or the Governor of the State of Utah by proclamation shall also be observed as legal holidays.

Witness my hand this 28th day of November, 2023.

Attest:

David Benson
Cache County Clerk / Auditor

David L. Erickson, Chair
Cache County Council

Publication Date: November 28, 2023

Cache County Criminal Justice Coordinating Council

Strategic Plan

Overview

The Cache County Criminal Justice Coordinating Council (Cache CJCC) is made up entirely of individuals who work in criminal justice in Cache County, though the jurisdictions of some individuals extend beyond Cache County:

David Erickson
Cache County Council*

Sandi Goodlander
Cache County Council

Chad Jensen
Cache County Sheriff

Jeff Simmons
Logan City Chief of Police

Dane Murray
Cache County Attorney

Shannon Demler
Public Defender

Angela Fonnesbeck
1st District Court Judge

Lee Edwards
Logan City Justice Court Judge

Kirk Lambert
Cache County AP&P Representative

Trevor Cook
Bear River Mental Health

Terryl Warner
Cache County Victim Services

Jordan Mathis
Bear River Health Department

Jared Bohman
Bear River Health Department

*Chairperson

Mission Statement

The mission of the Cache County Criminal Justice Coordinating Council, as laid out in Utah Code 17-55-201, is to develop and implement a strategic plan for Cache County's criminal justice system that includes 1) mapping of all systems, resources, assets, and services within the

county's criminal justice system; 2) a plan for data sharing across the county's criminal justice system; 3) recidivism reduction objectives; and 4) community reintegration goals.

Strategic Plan

Recidivism in Cache County

Recidivism is defined by the United States Department of Justice as the commission of criminal acts that result in re-arrest, reconviction, or return to prison with or without a new sentence during a three-year period following a person's release (from prison).

The Cache County CJCC does not believe this definition and the statistics tracked by the State of Utah accurately reflect true recidivism, as they do not include the recommitment of crimes when a prison sentence is not imposed. Sentences that do not result in a prison sentence is the end result of the vast majority of crimes committed within Cache County.

The Cache County CJCC believes that it is important to define recidivism in Cache County as the commission of criminal act that result in re-arrest resulting in, reconviction or change of plea, or return to prison with or without a new sentence during a three-year period following a person's conviction of a crime, whether or not they were committed to prison. This definition excludes traffic infractions and County and City ordinance violations. Under this definition, we will be able to determine the effectiveness of the criminal justice system in rehabilitating those who violate the law in our community.

Cache County does not have an accurate or consistent mechanism for collecting recidivism data under this definition. As part of the Cache County CJCC's Strategic Plan, it has been determined that we will work towards the following:

- Determining a method for sharing of data between law enforcement and prosecution agencies and the court system to identify when those in our community recidivate under the Cache County CJCC's definition of recidivism;
- Developing a plan for the analysis of collected recidivism data to provide the CJCC a better understanding of the characteristics and circumstances of those who are recidivating in our community; and
- Implementing a plan to address the risk factors for recidivism as identified by the compiled and analyzed data.

Expand County Probation

The Sheriff's Office Probation will continue to work with the courts and attorneys on any issues related to probation. We will work with UAC and CCJJ on possible opioid funding for additional agents to supervise recovery court defendants. The Cache County Sheriff's Office (CCSO) is currently working with legislators on a bill to receive funding from the state to supervise felony probation cases.

The CCSO is currently working with CCJJ, state office of the courts, both county attorney and defense attorneys associations on a statewide plan to reorganize the recovery court protocols and create consistencies in the court system. This reorganization may allow more offenders into the recovery court program.

We will continue to work with our local partners on data sharing ideas. The CCSO has been on the statewide data sharing committee for the past five years and will continue to work with the state partners and bring statewide programs to Cache County.

Cache Valley Unified Support Team

The Cache Valley Unified Support Program is a multidisciplinary group of professionals who live and work in Cache County. It collaborates to identify the best resources and offers valuable, client-directed care. It serves Cache County community members struggling with mental health and/or substance use that could benefit from individualized assistance navigating community services and resources.

Objectives for success for the Cache Valley Unified Support Team include:

1. Number of referrals
 - a. Success is physical contact; failure is no contact after three attempts.
2. ROI's
 - a. Success is a signed ROI with physical contact. Failure is no contact after three attempts.
3. Utah State University Student of Concern Referral
 - a. Success is the completion of the Student of Concern form.
4. In-Person Contact
 - a. Success is a scheduled appointment with the caseworker to facilitate setting up appointments.
5. Community Partnership
 - a. Success is the number of incidents where community entities coordinate case management because of this group's partnership.
6. Data Points
 - a. Law Enforcement Referrals
 - b. Hospital Referrals
 - c. Community (all other) Referrals
 - d. Age
 - e. Gender

Cache/Box Elder/Rich County Receiving Center

Bear River Mental Health Services, Inc. (BRMH) was awarded 3 Million dollars in initial funds with ongoing funding allocated by the State. BRMH will run the Receiving Center with Bear River Health Department, partnering for substance abuse issues that arise. BRMH is in the initial phase of acquiring property, architecture, and zoning approval by Logan City.

A receiving center is a 24/7 community crisis center staffed by therapists, nursing staff, and peer counselors to provide treatment for individuals in mental health or substance use crisis. Individuals are assessed, stabilized, and observed for up to 23 hours. Most individuals are stabilized within these 23 hours and are then linked with a treatment program upon discharge. If an individual needs more than 23 hours to stabilize, there are stabilization beds available for them to continue to receive treatment. Caseworkers track all clients for four months and work to engage them in treatment and remove any barriers that prevent them from treatment.

An individual may walk in, be brought by friends or family, or be dropped off by law enforcement. Receiving centers are non-refusal and will take in anyone for triage and assessment, no matter their crisis. If an individual is suffering from a physical injury or is at risk for a medical injury (such as an overdose), receiving center staff will coordinate with local emergency rooms to stabilize the patient's health and will provide them with behavioral health treatment afterward.

A receiving center functions as a pre-booking jail diversion where individuals can access treatment in lieu of being cited or sent to jail at the discretion of law enforcement.

Community Resources Map

See Exhibit A

This strategic plan was voted on and approved by the Cache County CJCC on November 8, 2023.

Motion to approve the Strategic Plan for 2023 made by J. Mathis, seconded by D. Murray. The vote in favor of the motion was unanimous by all members present.



David Erickson, Cache County CJCC Chair

11/8/2023

Date

EXHIBIT A

CACHE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

COMMUNITY RESOURCES FOR DEFENDANTS IN THE JUSTICE SYSTEM

